EARF: 16 April 2012

Agenda

Presentation by Jan Mentz

Planning of full day workshop scheduled for July 23rd.

Note taker	Funmi Adebesin
Attendees	Funmi Adebesin, Boroto Hwabamungu, Christer Olivier, Marne de Vries, Duarte Goncalves, Erna Meyer, Paula Kotze, Aurona Gerber, Alta van der Merwe, Gerrit Botha, Jan Mentz.
Presentation	
Jan Mentz	Topic: Design Science Research and its application to EA Interactive session with questions and contributions from members. Jan indicated that we need to start generating outputs from our discussions, perhaps in the form of position papers.
Formal meeting	
Chaired by Jan Mentz	− Gerrit Botha gave a summary of the meeting held on 16th of March for the benefits of members not present at that meeting − Alta van der Merwe raised a concern regarding the feasibility of holding full-day workshops on a quarterly basis. This on the backdrop of the cancellation of the workshop originally scheduled to take place today. Organisation of events such as this can be time consuming. − She suggested that we revert back to previous year's format of holding a monthly 2-hour session with presentations by members and invited speakers. − If we need to hold a full day event, we should rather have it just once a year, much like a mini conference, so that we can organise it properly. − Christa Olivier also supported Alta's view.

	- We can also look at the possibility of partnering with other institutions, such as UP, Center for Software Engineering (CENSE at Unisa SoC), IEEE. This will allow us to share responsibilities for the organisation of the event and provide sponsorships for the event.
	- Jan mentioned that the CENSE is interested in sponsoring EARF event, which may be hosted at Unisa.
	- **Resolution**
	   - Plan for a full day event for the 22nd of October.
	   - We can book the Knowledge Commons at CSIR for this day.
	   - We should spend some time every month (30 minutes or so) to finetune the theme for October event
	- **May meeting**
	   - Duarte Goncalves will give a presentation on Causal layered analysis technique.